

FORM B

REQUEST FOR ADDITION OF A NEW COURSE

I. Course Identification

- a. Proposed prefix and number: AGED 4394
- b. Proposed title (30 Character Max): Ag. Ed. Learning Environments
- c. Proposed catalog description including prerequisites and credit: In this course, students examine classroom management and discipline approaches appropriate in secondary agricultural education (AGED) classrooms and laboratories. Proactive and preventative measures will be discussed to ensure student safety and a successful learning environment. Prerequisite: Admission to student teaching. Credit 3.
- d. Companion course/Co-requisite: AGED 4364, AGED 4365, AGED 4366
- e. May course be repeated for credit? No
- f. Maximum number of credit hours that can be earned: 3
- g. Is course eligible to receive a grade of IP? No If yes, justification:
- h. Is this course exempt from the 3-peat charge? No; If yes, justification:
- i. Is the proposed course eligible to be offered as writing enhanced? (applies only to undergraduate courses) Yes; if yes, attach Writing Enhancement Supplement.
- j. Identify the majors and/or minors for which this course will be required: Bachelor of Science in Agricultural Business with minor in Secondary Education; Bachelor of Science in Agricultural Engineering Technology with minor in Secondary Education; Bachelor of Science in Animal Science with minor in Secondary Education; Bachelor of Science in Interdisciplinary Agriculture with minor in Secondary Education; Bachelor of Science in Plant and Soil Sciences with minor in Secondary Education
- k. Identify the majors and/or minors for which this course may be an elective: None

II. Statement of Need and Program Compatibility

- a. Justify the need for this course, including how the proposed course will support the present program curriculum.

Currently, CISE 4394 (Classroom Management for Secondary Schools) is taught by the College of Education during the Methods block semester, and CISE 4380 (Responsibilities of the Professional Educator) is taught in the Student Teaching semester. Because of differences in the Agricultural Education component, agricultural students pursuing a minor in Secondary Education (teacher certification), take AGED 4380 (Responsibilities of the Professional Agricultural Educator) during their Student Teaching block in lieu of CISE 4380. However, the College of Education has reversed when these courses (CISE 4394 and CISE 4380) are offered, and is now requiring that ALL students (including the Agricultural Education students) take CISE 4380 during the Methods block. Accordingly, Agricultural Education students will no longer take AGED 4380.

In addition, because of differences in the content of the CISE 4394 course relative to the needs of the Agricultural Education students, it is now necessary to create the proposed AGED 4394 course so that it can be offered during the student teaching semester. Accordingly, the Agricultural Education majors will take AGED 4394 in lieu of CISE 4394 during that semester.

- b. Explain how the addition of this course will directly or indirectly influence personnel rotation, inventory of courses, degree requirements, etc.
Because AGED 4380 will no longer be taught, and because the instructor for that course will now teach AGED 4394, there will be no influence on personnel rotation; i.e., Dr. Dwayne Pavelock will now teach AGED 4394 instead of AGED 4380.
- c. Identify courses with similar titles or similar contents currently offered in other departments. Explain how this course is different. Identify representatives from departments offering courses with similar titles or contents who have reviewed this proposal and summarize their responses.

CISE 4394 (Creating an Environment for Learning - Secondary) is taught by the Department of Curriculum and Instruction in the College of Education. The department's interim chair, Dr. Bill Edgington, stated by email (copy attached): "The Department of Curriculum and Instruction has no problem with a proposed AGED 4394 course. We realize that the companion course for student teaching that AGED student take needs to have content and practice of skills that are very specific and not taught to other student teachers in the CISE 4394 course. We support the proposed course and wish you the best."

- d. Identify who is likely to be the instructor(s) of this course.
Dwayne Pavelock, Ed.D.

III. Course Content

- a. List the course objectives as expected student outcomes. Objectives should be specific, measureable, and appropriate for the course level (i.e., graduate courses should not "introduce" or "identify").

Upon completion of this course, the student will be able to:

1. Discuss the requirements for agricultural classroom and laboratory climates that foster learning and student success;
 2. Summarize strategies for creating an organized and productive learning environment, including ones specific to secondary agricultural education programs;
 3. Describe procedures for addressing student behavioral issues that prohibit maximum learning from occurring; and
 4. Develop a classroom and laboratory management plan for a physical and emotional environment that is safe and productive, especially in secondary agricultural programs.
- b. Identify the proposed text(s) for the course (include full name of author, title, publisher and date). **If the text is more than 5 years old, please provide a justification.**

Author	Title And Publisher	Year
Wong, H. K., Wong, R. T., Jondahl, S. F., & Ferguson, A.	The Classroom Management Book; Harry K. Wong Publications	2014

- c. Using a 15-week class schedule, identify the topics to be covered during each week of the semester:

Week 1	Understanding Why Students Misbehave
Week 2	Exploring Student Motivation
Week 3	Exploring Students' Lack of Motivation
Week 4	Developing Respect and Rapport
Week 5	Student Buy-In: Giving Students a Voice and Using Incentives
Week 6	Involvement of School Personnel and Parents in Classroom and Laboratory Management
Week 7	Establishing Classroom Rules and Expectations in Secondary Agricultural Education
Week 8	Establishing Laboratory Rules and Expectations in Secondary Agricultural Education
Week 9	Identifying Appropriate Consequences
Week 10	Classroom Organization to Promote a Safe and Successful Learning Environment
Week 11	Laboratory Organization to Promote a Safe and Successful Learning Environment
Week 12	The First Day: Clearly Communicating Expectations
Week 13	Creating a Classroom and Laboratory Management Plan in Secondary Agricultural Education
Week 14	Creating a Classroom and Laboratory Management Plan in Secondary Agricultural Education
Week 15	Presentation of Classroom and Laboratory Management Plans; Student Analysis and Critique

- IV. **Library materials required for this course.** This section is to help the Library review the adequacy of the current collection and plan for the future allocation of resources to better meet the needs of students enrolled in this course.

- a. Please indicate the **types** of library resources you expect students to use for this course. Using a scale of 0 to 7, indicate the **extent of use** anticipated for each type of library resource selected. [0 = no use to 7 = extensive use]

Types of print/electronic library resources needed	Extent of use anticipated (on a scale of 0 to 7)
Scholarly, Peer-Reviewed Journals	3
Electronic Databases	2
Books	4
Trade Journals	2
Newspapers	0
Popular Magazines	0
Audio-Visual	0
Other (please specify)	5 (websites)

- b. Please identify **specific** resources that the Library needs to **acquire** in support of this course. These resources could include but are not limited to (both print and electronic) journals, electronic databases, books, etc. Please identify **new titles** that should be acquired or **subject areas** in the collection that may need to be **enhanced** or **updated**.

New titles needed or subject area to be enhanced:

None

- V. Please identify equipment and technological resources required for this course. This section addresses the need for specialized laboratory equipment, computer software or other physical resources not generally available on campus.
- None

After this form has been completed, contact a Bibliographer/Librarian to complete the Library Collection Review (LCR) form. The LCR form should be attached to Form B before the proposal is forwarded to your College Curriculum Committee.

FORM B
—CHECK LIST—

Please check each box to verify review.

Overall

- ☒ The version of Form B currently posted on the Academic Affairs web site under Curriculum Forms is being used.
- ☒ Font is Times New Roman, 11 pt, no bold, no “all caps.”
- ☒ The form has been proofed for spelling and grammar errors. Please note that the Form B template does not have grammar and spell check.
- ☒ Every question has a response. If there is not an affirmative response, use “N/A,” “No,” or “None” as appropriate.

Part I - V

- ☒ I.c. The catalog description is in complete sentences.
 - ☒ Course catalog descriptions should be understandable to members outside the discipline. Avoid acronyms, abbreviations and terminology specific to the discipline not usually recognized by the general public. Commonly recognized terminology is acceptable, e.g., NASA, DNA, S Corporation.
 - ☒ The final sentence of the catalog description lists any prerequisites, followed by credits, e.g., Prerequisite: IT 161. Credit 3.
 - ☒ Use terms such as “basic,” “fundamental,” “introduction,” and “overview” sparingly. Upper division courses should seldom be introductory.
- ☒ I.d. Companion courses require concurrent enrollment. This is a rare occurrence. If applicable, the companion course should be listed in the course description.
- ☒ I.i. If the course is proposed to be writing enhanced, course requirements listed in the 15-week class schedule should reflect writing assignments.
- ☒ II.b. There is nearly always an impact if a new course is added. Adding a new course may require that new faculty be hired or existing teaching assignments be modified, existing courses be deleted, or degree requirements be modified. Offer specific explanation of the modifications.
- ☒ II.c. Review SHSU course offerings to identify courses with similar titles or content. Err in favor of listing courses that potentially could overlap. Include documentation of discussions with appropriate departmental chairs to avoid duplication.
- ☒ III.b. Note that the form requires both Title and Publisher. Do not omit the publisher.
Provide a justification if the proposed texts are more than five years old. Check to see if proposed textbooks over two years old are out-of-print.
- ☒ III.c. If the course features differential content or directed study, provide a sample 15-week class schedule.
- ☒ IV. The library has been supplied with an electronic copy of this course request at least 2 weeks prior to the college submission deadline.

I certify that the Form B submitted to the University Curriculum Committee has been reviewed and complies with the stipulations on this checklist.

Stanley F. Kelley

Department Chair Signature

03/20/2017

Date

Marcus Gillespie

College Curriculum Committee Chair
Signature

4-19-2017

Date

LIBRARY COLLECTION REVIEW for PROPOSED COURSE

Proposed Course Prefix and Number: AGED 4394

Proposed Title: Ag. Ed. Learning Environments

1. Results of the librarian's review of the adequacy of library holdings to support the proposed course content areas and assignments. Please be specific, and indicate whether the subject areas of the course require new expenditures, or are already included in the collection due to library support of courses with similar information needs.

The Newton Gresham Library has provided ample support for AGED 4380 - Responsibilities of the Professional Agricultural Educator and CISE 4380 - Responsibilities of the Professional Educator and CISE 4394 - Classroom Management for Secondary Schools for several years. There is every reason to believe these same resources will continue to provide the same level of support for this proposed course.

2. Identify additional resources that are likely to be needed, and the approximate cost of the materials.
None

3. Bibliographer's comments (state any concerns regarding the library's support of the course).
It is this bibliographer's opinion that there will be more than ample resources to support this proposed course.

Signed: Lynn McMain Date: March 29, 2017
Bibliographer

Signed: Lisa Shen Date: March 29, 2017
Library Director

WRITING ENHANCEMENT SUPPLEMENT

Proposed Course Prefix and Number: AGED 4394

Proposed Title: Ag. Ed. Learning Environments

Briefly explain how the writing requirement will be met in this course, keeping in mind that 50% or more of the course grade must be derived from written assignments, either formal or informal.

Reviewer's Notes:

Signed: _____ Date: _____
Writing Enhanced Committee Chair